



# NEW ACCOUNT APPLICATION

Thank you for your interest in opening a corporate account with our company.

We would like to be able to offer the ease of an account to everyone but before we process your application please consider the following requirements:

- You must be a Washington DC based company, with Washington DC banking.
- Your company must be in operation under its present structure, for at least 4 years.
- Must use a minimum of \$1,500 per month worth of service
- Must have Credit Card on File
- 20% gratuity is automatically added to each voucher

## Company Information

Legal Company Name: \_\_\_\_\_

Account Name (If different from above): \_\_\_\_\_

Address: \_\_\_\_\_

Suite/Apt#: City: State: Zip Code: \_\_\_\_\_

Nearest Major Intersection: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

President/CEO: \_\_\_\_\_

Contact Name/Person: \_\_\_\_\_ Email Address: \_\_\_\_\_

Type of Business: \_\_\_\_\_

How long has the company been operating in its primary line of business? \_\_\_\_\_

Corporation: \_\_\_\_\_ Individual: \_\_\_\_\_ Other: \_\_\_\_\_

If "Other," please specify: \_\_\_\_\_

State of Incorporation: \_\_\_\_\_

Federal Tax ID Number or Social Security Number: \_\_\_\_\_

Dun & Bradstreet Number: \_\_\_\_\_

Your Corporate Bank: \_\_\_\_\_ Type of Account: \_\_\_\_\_

Branch Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Company's Account number(s) at this bank: \_\_\_\_\_

Company's Bank Officer at Branch: \_\_\_\_\_

Direct Phone # to Officer: \_\_\_\_\_ Direct Fax #: \_\_\_\_\_

List three unrelated, checkable credit or business references which are unconnected personally, financially or organizationally to your company. Pick companies which frequently invoice your company.

<u>Company Name</u>	<u>City/State</u>	<u>Telephone</u>	<u>Contact Person</u>	<u>Nature of Business</u>
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____

I hereby authorize and request the above named bank, bank officer, 3 credit or business references and any persons connected thereto or any other person, agency, company or organization to furnish to any representative of Maxi Car & Limousine Service, Inc. any information they may have concerning our corporate credit worthiness or general reputation. Further, I hereby release each such person, agency, company or organization from all liability of whatever nature by reason of furnishing such information to Maxi or to any agent or agency acting on its behalf.

## Credit Card Information

*(Visa, MasterCard and Amex Accepted)*

For my convenience, I am authorizing **Maxi Car & Limousine Service** to bill transactions for transportation services on my credit card selected below. I also authorize this form to be kept on file and used for this and any subsequent vehicle transportation I, or my authorized agents book in the future with **Maxi Car & Limousine Service**. Transactions executed on my behalf will read "Signature on File" on the signature line of the credit card voucher. By executing this document, I waive any rights for me or the credit card issuing company; for **Maxi Car & Limousine Service** to provide a signed credit card voucher for each individual ride I bill to this card for transportation services. I also acknowledge that I am fully aware of the

rates charged.

Credit Card Type: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Account Number: \_\_\_\_\_

4 Digit Security # from Account Number on Amex Card/3 Digit Security # on back of all others: \_\_\_\_\_

Name as it Appears On Card: \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_ Date: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

President/Owner/CEO signature (if not cardholder): \_\_\_\_\_

1. *Invoices will be processed on the credit card and then faxed or e-mailed to the company for their records.*
2. ***It is necessary to accompany a clear and legible photocopy of the front and back of the credit card listed as well as a copy of a photo I.D. such as the cardholder's driver's license or passport along with your application.***
3. ***Please imprint your company's official seal here:***

